



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




Tuesday, December 18, 2018
Regular Meeting – 7:00 P.M.
This Meeting is Being Recorded

MEMBERS OF THE BOARD


Mike Sciarra, President
Michael Doyle, Vice President

Alex Clavijo
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Victor Terraglia
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
Reorganization Meeting
Followed by a Work Session
January 2, 2019 at 7:00 P.M.
Board of Education Meeting Room



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Michael Doyle			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Victor Terraglia			
Louis B. Turco			
Mike Sciarra			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

November 12, 2018 – Work Session
 November 20, 2018 - Regular Meeting – Public & Private

Board of Education Roll Call Vote

	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Terraglia</u>	Mr. <u>Turco</u>	Mr. <u>Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

PRESENTATIONS

- 2017-2018 Audit - Mr. Swisher of Suplee, Clooney and Company
- Board Member Presentation
- NJSBA’s New Superintendent Evaluation – Kathy Helewa

REPORTS:

- A. Student Council Representative's Report – Elizabeth Fitter
- B. Superintendent’s Report - Richard A. Spirito

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	12/20/18	HHS Marching Band	Lincoln Middle School	HPS	\$0.00	
TH	1/11/19	Bear Cave Transition Students	The Friendship House	HPS	\$0.00	
HHS	1/12/19	HHS Marching Band	West Milford High School	HPS	\$0.00	
HHS	1/30/19	Enrichment/Advanced Media Arts	Washington School	HPS	\$0.00	
TH	2/8/19	Bear Cave Transition Students	IKEA	HPS	\$12.00	
HHS	3/20/19	Media Arts	Lower Manhattan	D&M	\$42.00	
LMS	4/12/19	Enrichment – Network Gr. 8	Lakeside Middle School	HPS	\$0.00	
HHS	4/18/19- 4/27/19	HHS Spring Break in Italy	Italy	HPS	\$3,500	
HHS	5/16/19	World Language Students	William Paterson University	D&M	\$0.00	
LMS	6/5/19	LMS 8 th Grade Band	Dorney Park	D&M	\$84.00	

CI-2. Approval of a contractual agreement with Bergen County Special Services for provision of services through IDEA funding to non-public schools. The term of this agreement shall be in effect from July 1, 2018 through June 30, 2019.

CI-3. Approval of home instruction for Hawthorne resident pupil as follows:
 a. Student (file #120118) – Instruction starting date: 11/13/18
 Home Instructors – Allison Testa, Carol Murphy, Marie O’Neill

- b. Student (file #120218) – Instruction starting date: 12/17/18
Home Instructors – Educere
- CI-4. Approval of contractual agreement with Judith Johnston, Midland Park, NJ for Educational Evaluation service at a rate of \$450.00 per evaluation during the 2018-2019 school year.
- CI-5. Approval of contractual agreement with Hybridge Learning Group to provide the following services during the 2018-2019 school year:

ABA Program Coordination/Supervision	\$142.00 / hour
Parent Training	\$142.00 / hour
Report Writing	\$142.00 / hour
Direct ABA Instruction (home/community)	\$ 65.00 / hour
- CI-6. Adoption of the school calendar for the 2019-2020 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

Board of Education Roll Call Vote

	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Terraglia	Mr. Turco	Mr. Clavijo	Mr. Sciarra
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-7.	Nicole D’Ascoli	Volunteer	Girls Basketball	n/a	n/a	HHS	Upon Completion of Criminal History Review	3/2019	Volunteer Basketball Coach 2018-2019 Season
P-8.	Shannon De Maio	Volunteer	Girls Basketball	n/a	n/a	HHS	Upon Completion of Criminal History Review	3/2019	Volunteer Basketball Coach 2018-2019 Season
P-9.	Albert Weisz	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 per hour No Benefits	JS/RS/WS	9/6/18	6/21/19 or Last Day for Students	Substitute Teacher in the School Age Child Care Program
P-10.	Nicole Carbone	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Review	6/21/19	Part Time Para Appointment

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-11.	Raquel Pisacreta; Julia Waldron	Extra Duty	3-5 Grade Math Assistance Program	n/a	\$34.77 per hour not to exceed \$1,000.00	WS	Start of Range 1/2019	End of Range 4/2019	Moring 3-5 Grade Math Assistance Program Paid from Title I Funds
P-12.	Kacie Dubuque; Tara Temprano-Rossi	Extra Duty	Evening Parent Math Presentation	n/a	\$200.00 per employee	WS	TBD	n/a	Evening Parent Math Presentation Paid from Title I Funds
P-13.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66/hr	HHS	11/2018	3/2019	Chaperone for Wrestling for student (file # 120318)
P-14.	Camille Ellerbrook	Extra Duty	Chaperone	n/a	\$33.66/hr	HHS	12/1/18	12/1/18	Chaperone for Holiday Parade for student (file # 120418)
P-15.	Ivy Villalta	Resign	Administrative Assistant	n/a	n/a	HHS	1/1/2019	12/31/19 Last Day on Payroll	Resignation
P-16.	Jennifer Mejia	Hire	Administrative Assistant	n/a	Pro-rated on the basis of an annual salary of \$35,000	HHS	Upon Completion of Criminal History Review	6/30/19	To Fill a Vacancy Created by the Resignation of Ivy Villalta
P-17.	Melissa Quiros Castaneda	Resign	Part Time Para	n/a	n/a	HHS	12/21/18	12/21/18 Last Day on Payroll	Resignation
P-18.	Dan Rooney	Hire	School Security	n/a	\$25 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/19	School Security Personnel
P-19.	Zach Grochowski	Hire	Attendance Officer	n/a	\$19.50 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/19	To Fill a Vacancy
P-20.	Mallory Noordeloos	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	1/2/19	6/21/19	Part Time Para Appointment
P-21.	Brendan Cronk	Hire	Lacrosse - Ass't Coach	n/a	Stipend of \$5,600	HHS	Upon Completion of Criminal History Review	6/2019	Extra Duty Lacrosse Assistant Coach

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-22. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2018-2019 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Yeung, Stefanie	Monmouth	Internship	Guidance	Ms. Polo	Elem

Board of Education Roll Call Vote

	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Terraglia	Mr. Turco	Mr. Clavijo	Mr. Doyle	Mr. Sciarra
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of a used iPad mini valued at approximately \$150.00 from Natalie Caballero-Rios and Richard Rios for Ms. Austria’s Preschool class.
- B. Acceptance of a donation of \$3,648.41 from the Boys & Girls Club of Hawthorne for the purchase of a TV and Chromebooks for Lincoln Middle School.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-23. Acceptance of the carryover funds for Title grants in the following amounts:

Title IA	
Washington School	\$ 1,131.00
Roosevelt School	\$ 1,241.00
Lincoln Middle School	\$ 1,183.00
Reserve	\$ 1,200.00
Non-Public Schools	\$ 117.00
TITLE IIA	
Hawthorne	\$ 6,296.00
St. Anthony’s	\$ 574.00
HCA	\$ 1,166.00
TITLE III	
Hawthorne	\$ 3,347.00
TITLE III	
Immigrant	\$ 490.00
TITLE IV	
Hawthorne	\$ 1,783.00
St. Anthony’s	\$ 162.00
HCA	\$ 331.00

- F-24. Acceptance of the Secretary’s and Treasurer’s Report for November 2018.
- F-25. Approval to make the necessary transfers for the period November 1, 2018 through November 30, 2018 for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-26. Approval of travel to events for Board members and employees subject to conformance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-27. Approval of Substitute Administrative Assistant pay rate from \$80 per diem to \$85 per diem effective January 1, 2019.
- A-28. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: HHS-2, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-29. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: HHS-3, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-30. Approval of Shared Services Agreement for Technology Support Services between the Louis Bay 2nd Library and the Hawthorne Board of Education.

Board of Education Roll Call Vote

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CLAIMS:

Michael Doyle

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-31. Approval of December 2018 Bill List.

It is recommended that the Board approve the bill list for the month of December 2018.

Board of Education Roll Call Vote

	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-32. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gym, Cafeteria, and Locker Rooms	Saturday, February 2, 2019 6:30 a.m. to 5:00 p.m.	<u>The Hawthorne Athletic Booster Club</u> Wrestling Tournament

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gymnasium	Friday, January 25, 2019 5:00 p.m. to 11:00 p.m.	<u>Roosevelt School PTO</u> Parent/Teacher Volleyball Game

Board of Education Roll Call Vote

	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds.....	Michael Doyle
Referendum	Michael Doyle
Board of Recreation Liaison.....	Michael Doyle
Finance & Administration	Alex Clavijo
Council Liaison	Victor Terraglia
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Legislative	Tania Sanford
PCSBA	Louis B. Turco

PUBLIC BE HEARD:

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

NEW BUSINESS:

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy

ADDENDUM:

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-33.	Cathy Della Pesca	Adjust	Adjustment from 3 days per week to 4 days per week	MA/7	Pro-rated on the basis of an annual salary of \$47,784	JS	1/2/19	6/30/19	Adjustment to fill a Vacancy for the open LDTC Position

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-34. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2018-2019 school year. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Azzolino, Arianna	Felician	Jr. Practicum	Mathematics	Mrs. Thomas	LMS
Bothe, Jordan	Felician	Jr. Practicum	English	Mrs. Naugle	LMS