



HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY




Tuesday, January 23, 2018 – 7:00 P.M.
At Jefferson School

MEMBERS OF THE BOARD


Mike Sciarra, President
Michael Doyle, Vice President

Alex Clavijo
Abigail Goff
Anthony Puluse
Bruce Reicher
Tania Sanford
Victor Terraglia
Louis B. Turco

Richard A. Spirito, Superintendent of Schools
Trude Engle, Business Administrator/Board Secretary



Next Meeting
February 13, 2018 at 7:00 P.M.
At Roosevelt School



MEETING CALLED TO ORDER:

Time: _____

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo			
Michael Doyle			
Abigail Goff			
Anthony Puluse			
Bruce Reicher			
Tania Sanford			
Victor Terraglia			
Louis B. Turco			
Mike Sciarra			

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 and approximately _____ members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board.

Persons wishing to speak must upon being recognized, rise, sign in and state their name and address. Each speaker will be limited to 5 minutes. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

Please turn off cell phones.

Comments and questions shall be addressed to the Board President or the presiding officer, and shall be limited to agenda issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:

APPROVAL OF MINUTES:

December 19, 2018 – Regular Meeting – Public & Private
 January 2, 2018 – Reorganization Meeting

Board of Education Roll Call Vote

	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Mrs. <u>Goff</u>	Mr. <u>Puluse</u>	Mr. <u>Reicher</u>	Mrs. <u>Sanford</u>	Mr. <u>Terraglia</u>	Mr. <u>Turco</u>	Mr. <u>Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

CORRESPONDENCE:

REPORTS:

- A. Student Council Representative's Report – Laith Matari
- B. Superintendent’s Report - Richard A. Spirito
 - TREPS Student Presentation

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
J/R/W	1/30/18	Enrichment Path Gr. 5	Little Falls School #1	HPS	\$0.00	
LMS	2/2/18	Network Gr. 7	High Mt. School	HPS	\$0.00	
LMS	2/8/18	Enrichment Network	Lakeside MS	HPS	\$0.00	
HHS	2/9/18	HS Juniors	Montclair University	First Student	\$0.00	
LMS	2/27/18	Enrichment Network Gr. 6	John P Holland Charter School	HPS	\$0.00	
LMS	2/28/18	8 th Grade Band	Hawthorne High School	HPS	\$0.00	
R/W	3/6/18	Enrichment Path Gr. 5	Jefferson School (Passaic Cty Battle of the Books)	HPS	\$0.00	
HHS	3/13/18	Enrichment/Advanced Media Arts Honors Class	Roosevelt School	HPS	\$0.00	
J/R/W	3/14/18	Enrichment Path Gr. 4	Medieval Times	HPS	\$38.00	
RS	3/22 & 3/23/18	Enrichment Gr. 5	Symposium for the Arts	HPS	\$25.00	
LMS	3/22/18	Grades 7 and 8	Hawthorne High School	HPS	\$0.00	
RS	3/23/18	Enrichment Art Dept Music Drama	Symposium for the Arts	HPS	\$0.00	
HHS	3/28/18	Spanish Club	The Margaret Williams Theater	HPS	\$25.00	

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	4/4/18	Marching Band	Newark Airport for Disney Trip	HPS	\$0.00	
HHS	4/8/18	Marching Band	Return from Disney Newark airport	HPS	\$0.00	
HHS	5/17/18	World Language Students	William Paterson University	TBD	\$0.00	
LMS	5/23/18	Enrichment Network Gr 8	Glassworks Studio	HPS	\$24.00	
LMS	6/4/18	Enrichment Network Gr. 6	Haledon Public School	HPS	\$0.00	
R/W	6/5/18	Enrichment Path Gr. 4	Jefferson School for Battle of the Books	HPS	\$0.00	
LMS	6/7/18	8 th Grade Band	Dorney Park (PA)	D & M	68.00	

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student placements from the Saddle Brook of Education into the Hawthorne Board of Education's Hawthorne High School:

	Action	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-2.	Approve	\$74.88 per diem for 98 enrolled days \$7,338.75	\$86.31 per hour for Resource Room	N/A	Student (file #01018)	1/22/18-6/20/18	17-18 SY

CI-3. Approval to enter into a contractual agreement for home instruction with Professional Education Services, Inc., Glassboro, NJ, for Hawthorne resident student (file #010218) attending High Focus Centers of Paramus, New Jersey for approximately 4-6 weeks commencing January 2, 2018 Monday through Friday, for two hours per day at a cost of \$35.15 per hour. The student number is on file in the Hawthorne Board of Education office.

CI-4. Approval to enter into a contractual agreement for home instruction with Professional Education Services, Inc., Glassboro, NJ, for Hawthorne resident student (file #010318) attending High Focus Centers of Paramus, New Jersey for approximately 4-6 weeks commencing January 8, 2018 Monday through Friday, for two hours per day at a cost of \$35.15 per hour. The student number is on file in the Hawthorne Board of Education office.

CI-5. Approval of home instruction for Hawthorne resident pupil as follows:

- a. Student (file #010418) – Instruction starting date: 1/5/18
Home Instructors – Laura Thomas, Marie O’Neill, Carol Murphy

Board of Education Roll Call Vote

	<u>Mr. Clavijo</u>	<u>Mr. Doyle</u>	<u>Mrs. Goff</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mrs. Sanford</u>	<u>Mr. Terraglia</u>	<u>Mr. Turco</u>	<u>Mr. Sciarra</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-6.	Kelly Hawruk	Leave	Teacher	n/a	n/a	HS	1/5/18	1/26/18	Family Leave
P-7.	Jennifer Pedicone	Hire	0.8 F.T.E. Speech Teacher	MA/7	Pro-rated on the basis of an annual salary of \$47,652	District	Upon completion of criminal history check	6/30/18	To Fill a Vacancy Created by the Retirement of Barbara von dem Hagen
P-8.	Matthew Spagnuolo	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 per hour	JS/RS/ WS	1/24/18	6/20/18 or Last Day for Students	Substitute Teacher in the School Age Child Care Program
P-9.	Ewelina Maxwell	Extra Duty	Teacher in the Transitional 1 st Grade Support Program	n/a	\$34.00 per hour 2 times a week	RS	2/2018	5/2018	Teacher in the Transitional 1 st Grade Support Program Funded by Title I Funds
P-10.	Caryn Sorrento	Extra Duty	Teacher in the Kindergarten Support Program	n/a	\$34.00 per hour 2 times a week	RS	2/2018	5/2018	Teacher in the Kindergarten Support Program Funded by Title I Funds
P-11.	Katie Diorio	Extra Duty	Teacher in the 3 rd Grade Math Support Program	n/a	\$34.00 per hour 2 times a week	RS	2/2018	3/2018	Teacher in the 3 rd Grade Math Support Program Funded by Title I Funds
P-12.	Eileen Rodda	Extra Duty	Teacher in the 4th Grade Math Support Program	n/a	\$34.00 per hour 2 times a week	RS	2/2018	3/2018	Teacher in the 4th Grade Math Support Program Funded by Title I Funds
P-13.	Susan Di Roma	Extra Duty	Teacher in the 5th Grade Math Support Program	n/a	\$34.00 per hour 2 times a week	RS	2/2018	3/2018	Teacher in the 5 th Grade Math Support Program Funded by Title I Funds

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-14.	Marissa D'Ambola-Gompertz; Katherine Latorre; Jaimie Martino; Jaclyn Drexler; Dawn Zagatta	Extra Duty	Substitute Teachers in the Support Programs	n/a	\$34.00 per hour 2 times a week	RS	2/2018	5/2018	Substitute Teacher in the Support Program Funded by Title I Funds
P-15.	Karen Munson	Extra Duty	Teacher in the ELL Support Program	n/a	\$34.00 per hour 2 times a week for 1 hour per session	RS	2/2018	5/2018	Teacher in the ELL Support Program Funded by Title III
P-16.	Hailey Hyams	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	1/10/18	6/20/18	Part Time Para Appointment
P-17.	Devon Mc Intosh; Catelin Reyes	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon completion of criminal history check	6/20/18	Part Time Para Appointment
P-18.	Debra Klenofsky	Retire	Bus Aide	n/a	n/a	District	12/31/17	12/31/17	Retire
P-19.	Theresa Alvarez	Hire	Bus Aide	n/a	\$14.02	District	1/4/18	6/30/18	To fill a Vacancy Created by Debra (Bertollo) Klenofsky
P-20.	Mercedes Martillo-Zapata	Resign	Lunch Aide	n/a	n/a	WS	1/2/18	1/2/18	Resignation
P-21.	Nuh Ibraimi	Hire	Night Custodian	Cust/1	Pro-rated on the basis of an annual salary of \$33,634 plus prorated night stipend \$850	HHS	1/3/18	6/30/18	To fill a vacancy created by the Adjustment in Assignment of Agustin Bustos
P-22.	Laura Thomas	Appoint	Home Instructor	n/a	\$35.15 per hour	District	1/23/18	6/30/18	Home Instructor – Teaching Staff
P-23.	Ferdi Demir: Blerim Izetoski	Hire	Sub Custodians	n/a	\$13.00 per hour No Benefits	District	Upon completion of criminal history check	6/30/18	Hire

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-24.	Shaina Strang-Wolf	Extra Duty	Cultural Diversity Club Advisor	n/a	\$1,309.00 No Benefits Funded by a donation	HHS	n/a	n/a	To Fill a Club Advisor Vacancy funded by a donation
P-25.	Meera Makthedar	Resign	Part Time Para	n/a	n/a	LMS	n/a	n/a	Resignation from Position of Part Time Para. Ms. Makthedar Will Remain on the Substitute List
P-26.	Emma Seuffert	Resign	Part Time Para	n/a	n/a	JS	1/17/18	Last Day 1/17/18	Resignation
P-27.	Robert Lardiere	Hire	Substitute Custodian	n/a	\$13.00 per hour No Benefits	District	Upon Completion of Criminal History Check	6/30/18	Substitute Custodian

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-28. Approval of the following persons to serve as substitute teachers in the Hawthorne Public School District subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that they remain on call to serve as daily substitute teachers as the need may arise for which they will be compensated \$90.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$45.00, no benefits. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of these individuals are subject to the determination of the administration as to when they are needed.

Rania Bayram	Ashley Rivera	Alexander Wojtecki
Paolo Lobaton	Monica Vargas Mosquera	

Board of Education Roll Call Vote

	Mr. Clavijo	Mr. Doyle	Mrs. Goff	Mr. Puluse	Mr. Reicher	Mrs. Sanford	Mr. Terraglia	Mr. Turco	Mr. Sciarra
Motion									
Aye									
Nay									
Abstain									
Absent									

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

A. Acceptance of a donation of \$6,221.57 raised as a result of the Turkey Trot fundraiser in November and \$1,922.75 from Jefferson School PTO towards the purchase a new Chromebook cart and 32 Chromebooks for Jefferson School.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-29. Acceptance of the Secretary’s and Treasurer’s Report for December, 2017.

- F-30. Approval to make the necessary transfers for the period December 1, 2017 through December 31, 2017 for the budget year 2017/2018 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

- A-31. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: LMS 9, and authorizes the Superintendent to notify the parents of the Board’s decision.

- A-32. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: LMS 10, and authorizes the Superintendent to notify the parents of the Board’s decision.

- A-33. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: RS 2, and authorizes the Superintendent to notify the parents of the Board’s decision.

- A-34. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2017-2018: RS 3, and authorizes the Superintendent to notify the parents of the Board’s decision.

- A-35. WHEREAS, on August 30, 2017, the Hawthorne Board of Education (hereinafter referred to as “Board of Education”) continued the suspension of a student (file #010518) whose name is on file in the Superintendent’s office; and

WHEREAS, the Board of Education has reviewed and continued this student’s suspension until the present time; and

WHEREAS, in accordance with the Board of Education’s continuing obligation to review this student’s suspension at the next regular board meeting;

BE IT RESOLVED that the Board of Education after reviewing the case, in consultation with the Superintendent, hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student will remain in an alternative education program during the period of his continued suspension;

BE IT FURTHER RESOLVED that the student shall not be present on the Board of Education’s school campus before, during and after the regularly scheduled school day during the period of his suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the Hawthorne School District is participating in the activities during the period of suspension;

POLICY:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-38. First Reading of the following policies and regulations:

Policy 3437	Military Leave
Policy 4437	Military Leave
Regulation 5460.1	High School Transcripts
Policy 5516.01	Student Tracking Devices
Regulation 7101	Educational Adequacy of Capital Porjects
Policy 7425	Lead Testing of Water in Schools
Policy & Regulation 7440	School District Security
Policy & Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 9242	Use of Electronic Signatures

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds.....	Michael Doyle
Board of Recreation Liaison.....	Michael Doyle
Finance & Administration	Alex Clavijo
Council Liaison	Victor Terraglia
Curriculum & Instruction	Abigail Goff
Policy.....	Abigail Goff
HEF/SEPAC/PTOs.....	Anthony Puluse
Legislative	Tania Sanford
PCSBA	Louis B. Turco

OLD BUSINESS:

NEW BUSINESS:

PUBLIC BE HEARD:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law

ADDENDUM

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-39. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
TH	2/23/18	Campgaw Mountain	Bear Cave–Transition House	HPS	\$26.00	
TH	3/15/18	Glen Rock Farmer’s Market	Bear Cave-Transition House	HPS	TBD	
RS	5/17/18	Kindergarten	Field Station Dinosaur	HPS	\$15.00	PTO

CI-40. Approval of home instruction for Hawthorne resident pupil as follows:

- a. Student (file #010618) – Instruction starting date: 1/17/18
Home Instructors – James Harvey, Stella Dimatos, Region V
- b. Student (file #010718) – Instruction starting date: 1/23/18
Home Instructors – James Harvey, Stella Dimatos, Region V, Erin McKeon, Elizabeth Farkas
- c. Student (file #010818) – Instruction starting date: 1/22/18
Home Instructor – Educere

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-41.	Deborah Aldiero	Resign	School Nurse	n/a	n/a	LMS	3/19/18 or sooner	3/19/18 or sooner	Resignation
P-42.	Shakerra Irby-Mason	Resign	PT Para	n/a	n/a	RS	1/20/18	Last Day on Payroll 1/19/18	Resignation
P-43.	Yasmine Vargas	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	1/23/18	6/20/18	Part Time Para Appointment

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-44.	Ashley Rivera	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	2/5/18	6/20/18	Part Time Para Appointment
P-45.	Diane Maher	Extra Duty	ABA Home Therapy	n/a	\$44.34 per hour – 3 hours per week	District	1/19/18	6/20/18	Home Therapy for student (file # 010918)
P-46.	Megan Parks	Extra Duty	ABA Home Coordinator	n/a	\$88.67 per hour – 1 hour every other week	District	1/19/18	6/20/18	Home Coordination for student (file #010918)

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-47. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

JEFFERSON SCHOOL:

Facilities	Date and Times	Applicant
Gym	Friday, February 9, 2018 5:00 p.m. to 7:00 p.m. Wednesday, March 14, 2018 5:00 p.m. to 7:30 p.m.	<u>The Dancers Edge</u> Dance Rehearsal