

HAWTHORNE PUBLIC SCHOOLS
HAWTHORNE, NEW JERSEY
 Tuesday, December 18, 2018
 Regular Meeting – 7:00 P.M.

MEETING CALLED TO ORDER:

Time: 7:08

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Hawthorne Press and filed with the Clerk of the Borough of Hawthorne.

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Alex Clavijo	X		
Michael Doyle	X		
Abigail Goff	X		
Anthony Puluse	X		
Bruce Reicher	X		
Tania Sanford	X		
Victor Terraglia	X		Left at 9:20 p.m.
Louis B. Turco	X		
Mike Sciarra	X		

Also Present: Richard A. Spirito, Superintendent of Schools
 Trude Engle, Business Administrator/Board Secretary
 And approximately 14 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, sign in, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None

APPROVAL OF MINUTES:

November 12, 2018 – Work Session
 November 20, 2018 - Regular Meeting – Public & Private

Minutes – Moved by Mr. Clavijo, seconded by Mr. Terraglia

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra, Mr. Reicher, Ms. Goff, Mr. Turco**
- Nays - None**
- Abstain - Ms. Goff on November 12 Minutes, Mr. Turco on Public portion of November 20 Minutes**
- Absent - None**

CORRESPONDENCE: Thank you’s and Seasons Greetings

PRESENTATIONS

- 2017-2018 Audit - Mr. Swisher of Suplee, Clooney and Company
- Board Member Presentation
- NJSBA’s New Superintendent Evaluation – Kathy Helewa

REPORTS:

- A. Student Council Representative's Report – Elizabeth Fitter – Report read by Mr. Spirito – See attached
- B. Superintendent’s Report - Richard A. Spirito
- Hour of Code
 - Fall production of “A Christmas Carol”
 - Winter Concerts
 - Varsity cheerleaders nominated “All Americans” and performed at Disney World
 - “Patriots Pen” essay competition
 - TREPS event at Roosevelt
 - Opioid Epidemic – March event sponsored by various groups including Municipal Alliance, Stigma Free, Police Department and Hawthorne Board of Education

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	12/20/18	HHS Marching Band	Lincoln Middle School	HPS	\$0.00	
TH	1/11/19	Bear Cave Transition Students	The Friendship House	HPS	\$0.00	
HHS	1/12/19	HHS Marching Band	West Milford High School	HPS	\$0.00	
HHS	1/30/19	Enrichment/Advanced Media Arts	Washington School	HPS	\$0.00	
TH	2/8/19	Bear Cave Transition Students	IKEA	HPS	\$12.00	
HHS	3/20/19	Media Arts	Lower Manhattan	D&M	\$42.00	
LMS	4/12/19	Enrichment – Network Gr. 8	Lakeside Middle School	HPS	\$0.00	
HHS	4/18/19-	HHS Spring Break in Italy	Italy	HPS	\$3,500	

School	Date	Group	Destination	Transportation	Cost Per Student	Outside Funding
	4/27/19					
HHS	5/16/19	World Language Students	William Paterson University	D&M	\$0.00	
LMS	6/5/19	LMS 8 th Grade Band	Dorney Park	D&M	\$84.00	

- CI-2. Approval of a contractual agreement with Bergen County Special Services for provision of services through IDEA funding to non-public schools. The term of this agreement shall be in effect from July 1, 2018 through June 30, 2019.
- CI-3. Approval of home instruction for Hawthorne resident pupil as follows:
 - a. Student (file #120118) – Instruction starting date: 11/13/18
Home Instructors – Allison Testa, Carol Murphy, Marie O’Neill
 - b. Student (file #120218) – Instruction starting date: 12/17/18
Home Instructors – Educere
- CI-4. Approval of contractual agreement with Judith Johnston, Midland Park, NJ for Educational Evaluation service at a rate of \$450.00 per evaluation during the 2018-2019 school year.
- CI-5. Approval of contractual agreement with Hybridge Learning Group to provide the following services during the 2018-2019 school year:
 - ABA Program Coordination/Supervision \$142.00 / hour
 - Parent Training \$142.00 / hour
 - Report Writing \$142.00 / hour
 - Direct ABA Instruction (home/community) \$ 65.00 / hour
- CI-6. Adoption of the school calendar for the 2019-2020 school year, consistent with the schedule of dates contained in a report submitted under separate cover, a copy of which shall be incorporated as an integral part of this resolution and reported in the official minutes of this meeting.

CI-1-6 – Moved by Ms. Goff, seconded by Mr. Terraglia

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra, Mr. Reicher, Ms. Goff, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

PERSONNEL:

Abigail Goff

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-7.	Nicole D’Ascoli	Volunteer	Girls Basketball	n/a	n/a	HHS	Upon Completio	3/2019	Volunteer Basketball

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
							n of Criminal History Review		Coach 2018-2019 Season
P-8.	Shannon De Maio	Volunteer	Girls Basketball	n/a	n/a	HHS	Upon Completion of Criminal History Review	3/2019	Volunteer Basketball Coach 2018-2019 Season
P-9.	Albert Weisz	Appoint	Substitute Teacher in the SACC Program As Needed	n/a	\$25.19 per hour No Benefits	JS/RS/WS	9/6/18	6/21/19 or Last Day for Students	Substitute Teacher in the School Age Child Care Program
P-10.	Nicole Carbone	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	Upon Completion of Criminal History Review	6/21/19	Part Time Para Appointment
P-11.	Raquel Pisacreta; Julia Waldron	Extra Duty	3-5 Grade Math Assistance Program	n/a	\$34.77 per hour not to exceed \$1,000.00	WS	Start of Range 1/2019	End of Range 4/2019	Moring 3-5 Grade Math Assistance Program Paid from Title I Funds
P-12.	Kacie Dubuque; Tara Temprano-Rossi	Extra Duty	Evening Parent Math Presentation	n/a	\$200.00 per employee	WS	TBD	n/a	Evening Parent Math Presentation Paid from Title I Funds
P-13.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66/hr	HHS	11/2018	3/2019	Chaperone for Wrestling for student (file # 120318)
P-14.	Camille Ellerbrook	Extra Duty	Chaperone	n/a	\$33.66/hr	HHS	12/1/18	12/1/18	Chaperone for Holiday Parade for student (file # 120418)
P-15.	Ivy Villalta	Resign	Administrative Assistant	n/a	n/a	HHS	1/1/2019	12/31/18 Last Day on Payroll	Resignation
P-16.	Jennifer Mejia	Hire	Administrative Assistant	n/a	Pro-rated on the basis of an annual salary of \$35,000	HHS	Upon Completion of Criminal History Review	6/30/19	To Fill a Vacancy Created by the Resignation of Ivy Villalta
P-17.	Melissa Quiros Castaneda	Resign	Part Time Para	n/a	n/a	HHS	12/21/18	12/21/18 Last Day on Payroll	Resignation
P-18.	Dan Rooney	Hire	School Security	n/a	\$25 per hour No Benefits	District	Upon Completion of Criminal History Review	6/30/19	School Security Personnel
P-19.	Zach Grochowski	Hire	Attendance Officer	n/a	\$19.50 per hour No	District	Upon Completion of	6/30/19	To Fill a Vacancy

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
					Benefits		Criminal History Review		
P-20.	Mallory Noordeloos	Hire	Part Time Para Not to Exceed 5.75 Hours Per Day	n/a	\$16.52 per hour not to exceed 5.75 hours per day No Benefits	District	1/2/19	6/21/19	Part Time Para Appointment
P-21.	Brendan Cronk	Hire	Lacrosse - Ass't Coach	n/a	Stipend of \$5,600	HHS	Upon Completion of Criminal History Review	6/2019	Extra Duty Lacrosse Assistant Coach

* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

P-22. Acceptance of the following student to complete her student field experience in education in the Hawthorne Public School District during the 2018-2019 school year. This placement is subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history check is not completed this placement is subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this student is also approved as a substitute teacher in the Hawthorne Public School District contingent upon obtaining county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Yeung, Stefanie	Monmouth	Internship	Guidance	Ms. Polo	Elem

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Term. Date	Reason/ Account
P-33.	Cathy Della Pesca	Adjust	Adjustment from 3 days per week to 4 days per week	MA/7	Pro-rated on the basis of an annual salary of \$47,784	JS	1/2/19	6/30/19	Adjustment to fill a Vacancy for the open LDTC Position

* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.

P-34. Acceptance of the following students to complete their student field experiences in education in the Hawthorne Public School District during the 2018-2019 school year. These placements are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks are not completed these placements are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution these students are also approved as substitute teachers in the Hawthorne Public School District contingent upon obtaining county substitute

certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Azzolino, Arianna	Felician	Jr. Practicum	Mathematics	Mrs. Thomas	LMS
Bothe, Jordan	Felician	Jr. Practicum	English	Mrs. Naugle	LMS

P-7-22, P-33-34 – Moved by Ms. Goff, seconded by Ms. Sanford

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra, Mr. Reicher, Ms. Goff, Mr. Turco**
- Nays - None**
- Abstain - Mr. Puluse on P-14**
- Absent - None**

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

ACCEPTANCE OF DONATIONS:

- A. Acceptance of a donation of a used iPad mini valued at approximately \$150.00 from Natalie Caballero-Rios and Richard Rios for Ms. Austria’s Preschool class.
- B. Acceptance of a donation of \$3,648.41 from the Boys & Girls Club of Hawthorne for the purchase of a TV and Chromebooks for Lincoln Middle School.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-23. Acceptance of the carryover funds for Title grants in the following amounts:

Title IA	
Washington School	\$ 1,131.00
Roosevelt School	\$ 1,241.00
Lincoln Middle School	\$ 1,183.00
Reserve	\$ 1,200.00
Non-Public Schools	\$ 117.00
TITLE IIA	
Hawthorne	\$ 6,296.00
St. Anthony’s	\$ 574.00
HCA	\$ 1,166.00
TITLE III	
Hawthorne	\$ 3,347.00
TITLE III	
Immigrant	\$ 490.00
TITLE IV	
Hawthorne	\$ 1,783.00
St. Anthony’s	\$ 162.00
HCA	\$ 331.00

- F-24. Acceptance of the Secretary’s and Treasurer’s Report for November 2018.
- F-25. Approval to make the necessary transfers for the period November 1, 2018 through November 30, 2018 for the budget year 2018-2019 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-26. Approval of travel to events for Board members and employees subject to conformance

with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

- F-27. Approval of Substitute Administrative Assistant pay rate from \$80 per diem to \$85 per diem effective January 1, 2019.
- A-28. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: HHS-2, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-29. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2018-2019: HHS-3, and authorizes the Superintendent to notify the parents of the Board’s decision.
- A-30. Approval of Shared Services Agreement for Technology Support Services between the Louis Bay 2nd Library and the Hawthorne Board of Education.

F-23-30 – Moved by Mr. Clavijo, seconded by Ms. Sanford

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra, Mr. Reicher, Ms. Goff, Mr. Turco**
- Nays - None**
- Abstain - Mr. Turco on F-27**
- Absent - None**

CLAIMS:

Michael Doyle

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

- CL-31. Approval of December 2018 Bill List.

It is recommended that the Board approve the bill list for the month of December 2018.

CL-31 – Moved by Mr. Doyle, seconded by Mr. Clavijo

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra*, Mr. Reicher, Ms. Goff, Mr. Turco****
- Nays - None**
- Abstain - None**
- Absent - None**

***Mr. Sciarra with prejudice on vendor 2875**

****Mr. Turco with reservation to PCTI and NRESC**

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-32. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant
Gym, Cafeteria, and Locker Rooms	Saturday, February 2, 2019 6:30 a.m. to 5:00 p.m.	<u>The Hawthorne Athletic Booster Club</u> Wrestling Tournament

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant
Gymnasium	Friday, January 25, 2019 5:00 p.m. to 11:00 p.m.	<u>Roosevelt School PTO</u> Parent/Teacher Volleyball Game

BG-32 – Moved by Mr. Doyle, seconded by Mr. Puluse

- Ayes - Mr. Doyle, Mr. Puluse, Mr. Clavijo, Ms. Sanford, Mr. Terraglia
Mr. Sciarra, Mr. Reicher, Ms. Goff, Mr. Turco**
- Nays - None**
- Abstain - None**
- Absent - None**

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Buildings & Grounds..... Michael Doyle
No Report

Referendum Michael Doyle
Mr. Doyle reported that the committee met and have scheduled a work session following the January 2 Reorganization Meeting.

Board of Recreation Liaison..... Michael Doyle
No Report

Finance & Administration Alex Clavijo

Mr. Clavijo reported on the following items:

- Auditor presentation
- Copier lease
- Substitute secretarial rate
- 2019-2020 Budget
- Pomptonian – online lunch orders
- Website and App
- Property and Casualty Insurance

Council Liaison Victor Terraglia
No Report

Curriculum & Instruction Abigail Goff

Ms. Goff reported on the following items:

- 8th Grade shadowing 2019
- Advertising at 8th grade schools
- CarePlus clinician
- New website/app
- January professional development day
- New kindergarten assessment – cognitive toy box
- MD class at Jefferson
- Population at Jefferson increasing
- Courses/classes adjusted at high school
- AP courses

Policy..... Abigail Goff
No Report

HEF/SEPAC/PTOs..... Anthony Puluse

Mr. Puluse reported on the following items:

- SEPAC - \$250 was raised at “give back” event
- May 5 is the SEPAC Color Run
- January 23 workshop at 7:00 p.m.
- HEF – May 19 is the food truck event
- HEF Krispy Kreme fundraiser totaled \$2500

Legislative Tania Sanford

Ms. Sanford discussed new bills involving:

- Bus drivers – licenses and physicals
- Electronic procurement
- STEM Grant
- Panic bars
- Class III Officers

PCSBA Louis B. Turco

No Report

Mr. Turco asked Mr. Spirito the number of students who applied to PCTI in 2019/2020. Discussion followed regarding the impact of the number of students who attend PCTI.

PUBLIC BE HEARD:

Ms. Vesuvio therapist and advocate for high school student addressed the board concerning this student’s desire to stay in district.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Ms. Goff attended a Google training meeting at the Hawthorne Library. It was also attended by Mr. Reicher and Mr. Spirito.

Mr. Reicher reported on the boys’ basketball team results

Mr. Clavijo thanked Mr. Terraglia for all his hard work and dedication while serving on the Board

Mr. Turco thanked Mr. Terraglia and said it was a pleasure working with him.

Ms. Sanford stated that some students donated a portion of their profits from the TREPS Marketplace Event to charity.

Mr. Sciarra attended TREPS marketplace. He stated the fall production of “A Christmas Carol” was excellent. He thanked Mr. Terraglia for his service and for his mentoring.

NEW BUSINESS: None

OLD BUSINESS: None

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt

matters pertaining to:

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

At 9:15 p.m. Ms. Sanford moved the board go into executive session, seconded by Mr. Puluse

**Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Terraglia,
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo, Mr. Turco**
Nays - None
Abstain - None
Absent - None

MOTION TO EXIT FROM PRIVATE SESSION:

At 10:45 p.m. Mr. Turco moved the board exit executive session, seconded by Ms. Sanford

**Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Turco
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
Nays - None
Abstain - None
Absent - Mr. Terraglia

MOTION TO ADJOURN:

At 10:46 p.m. Mr. Doyle moved the board adjourn, seconded by Mr. Puluse

**Ayes - Ms. Sanford, Mr. Reicher, Mr. Doyle, Mr. Turco
Ms. Goff, Mr. Sciarra, Mr. Puluse, Mr. Clavijo**
Nays - None
Abstain - None
Absent - Mr. Terraglia

Respectfully submitted,

Trude Engle
Board Secretary